

24th April 2018

Dear Parent

Summer Examinations for Year 10, 11 and 13 Students

I thought I would write to you regarding the arrangements for the summer exams which are understandably at the forefront of the minds of our Year 10, Year 11 and Year 13 students. The full exam timetable for Year 10, 11 and 13 students can be viewed on our website in [the letters section](#) and students will be receiving their own personalised list of the exams that they will sit during the summer series 2018. Details of the examination arrangements are given below, including some specific information for each year group.

Morning Exams		Afternoon Exams	
Warm Up with Class Teacher	8.45-9.00am	Warm Up with Class Teacher	12.45-1.00pm
Walk Across to Exam	9.00am	Walk Across to Exam	1.00pm
Exam Starts	9.00am	Exam Starts	1.00pm

Equipment for All Examinations

It is essential that all students are fully equipped for their examinations. All students should ensure that they bring along several pens containing black ink, a pencil and ruler. For Maths exams, students should also bring along their calculator for the relevant papers along with a protractor and pair of compasses. It is not acceptable to use a mobile device as a calculator. We have minimal equipment available to loan to students in the exam rooms, so we thank you for helping your child leave the house well equipped on the morning of their exams. As is standard practice for all examinations, mobile devices and watches of any type must be handed in at the start of all examinations. We take this very seriously as students who fail to hand in such devices could jeopardise the entire exam series for all students at The Lakes School.

Year 10 Examinations

Year 10 Biology students will complete two formal examinations which count towards their final grade. Students in Year 10 will also undertake a series of internal examinations in a range of subjects towards the end of June and the beginning of July. This will give them vital experience of what it is like to sit a full programme of formal examinations and to receive important feedback on their exam technique half way through their GCSE courses. There will be no exam leave for Year 10 students.

Year 11 Examinations

We know that our Year 11 students benefit hugely from being taught right up to their exams and so we will once again this year be keeping our Year 11 students in school throughout the first half of the exam timetable. Exam leave for our Year 11 students will begin at the end of the day on Friday 25th May 2018. During the morning, Year 11 students will sit their English Literature exam before attending normal lessons. During the afternoon, we will say a formal goodbye to our Year 11 students during an assembly before our traditional end to the May half term with an assembly led by our Sixth Form students.

After this date, students are welcome to attend normal lessons with their teachers, particularly for the subjects in which they still have exams. All Year 11 students are expected to attend normal lessons right up to the end of Friday 25th May 2018.



Year 11 students will need to wear their normal school uniform for all of their examinations and when they come in to school to attend normal lessons. Students who arrive at school and are not wearing correct dress code will jeopardise their ability to sit their exams. Similarly, students who choose not to meet our expectations regarding exams may not be allowed to attend the Year 11 Leavers' Ball on Monday 9th July 2018 for which a letter will follow.

Year 13 Examinations

We know that our Year 13 students benefit hugely from being taught right up to their exams and so we will once again this year be keeping our Year 13 students in school throughout the first half of the exam timetable. Year 13 exam leave will begin at the end of the day on Friday 25th May 2018. After this date, students are welcome to come in to school to prepare for their exams with the help of their class teacher or to make use of the Sixth Form area and Library for their own private study.

We will be continuing the warm ups this year as they help to both remind students of key information and enter the examination in a calm frame of mind.

We know that this can be a challenging time for our students who rely on their parents and their school to provide them with a supportive environment in the days leading up to the first exams. Do please get in touch if you would like any further information or if you feel that your child would benefit from further support. I will write to the parents of Year 11 and Year 13 students later in the summer to let you know about the arrangements for results days during August.

Finally, on behalf of the staff and governors of The Lakes School, we send all of our students very best wishes for their forthcoming exams and we look forward to celebrating your achievements later in the summer and at our awards evening in September.

Yours sincerely



Andy Cunningham
Headteacher

